



What Are We Doing?

Managing the Academic Account

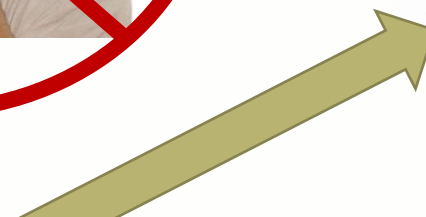


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I would like to start with a question?

- What do you hope I will talk about today?
- What is your expectation?
You won't hurt my feelings!



Your students walk into your office with similar expectations?

As you have expectations on how your meeting

SHOULD GO!

LISTEN.

I WISH I COULD TELL YOU IT GETS BETTER.
BUT, IT DOESN'T GET BETTER.
YOU GET BETTER.

—JOAN RIVERS

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Learning Specialist

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Know where you are and where you are going

Change the DANCE

This is for you as well as your students!

Today we will talk about...

1. Expectations
2. Change the dialogue or dance
3. Target Tasks
4. Managing the Academic Account



REDUCING STRESS

1. Expectations

Define the expectations, your focus or goals as an advisor.

Change is hard but vital!



Back to level setting expectations

A little story



2. Change the Dance/Dialogue

We want to manage students managing their academic account,
not manage the
academic account for them.

Managing their
Academic Account

Level Set Expectations



You cannot be all things to all people!

Shift the ownership!

3. Target Tasks

Level Setting Expectations



Don't manage everything!

Pick Target tasks and attack them
in order of importance

What is your number one complaint?

Example

Goals are Targets
Tasks are actions
to hit the Target



Manage students to manage their academic account

Goal = Target outcome	Target Task = Action
<ul style="list-style-type: none">• Grades<ul style="list-style-type: none">– A, B, C• Courses<ul style="list-style-type: none">– On target for graduation• Credits<ul style="list-style-type: none">– Meeting financial requirements• Financial/registers office<ul style="list-style-type: none">– No holds• Graduation Requirements<ul style="list-style-type: none">– Graduation date	<ul style="list-style-type: none">• Grades<ul style="list-style-type: none">- Do not miss class- Do not miss homework- Tutoring• Courses<ul style="list-style-type: none">- Check their pathways- Meet with Advisor to...• Credits<ul style="list-style-type: none">- Sign in to Hub monthly- Keep a personal tracker file- Tutoring• Financial/registers office<ul style="list-style-type: none">- Read emails daily- Check on-line each semester• Graduation Requirements<ul style="list-style-type: none">- Read emails daily- Check on-line each semester

You are the Accountant, They Own the Account

Student A

Academic Account	
Deposits A, A-, B+ and B-	Withdrawals C+, C and C-
B B+ B A- B	
Overdrawn D+, D, D-, F	
D D D+ F D+ R	

Student B

Academic Account	
Deposits A, A-, B+ and B-	Withdrawals C+, C and C-
B B+ A B+ B- A B B- A- A- B A- B A A B A- A A	C+ C
Overdrawn D+, D, D-, F	
D	

Good
Deposits

6 Overdraws

vs

5 Good deposits

Target Tasks, Factual VS Actual

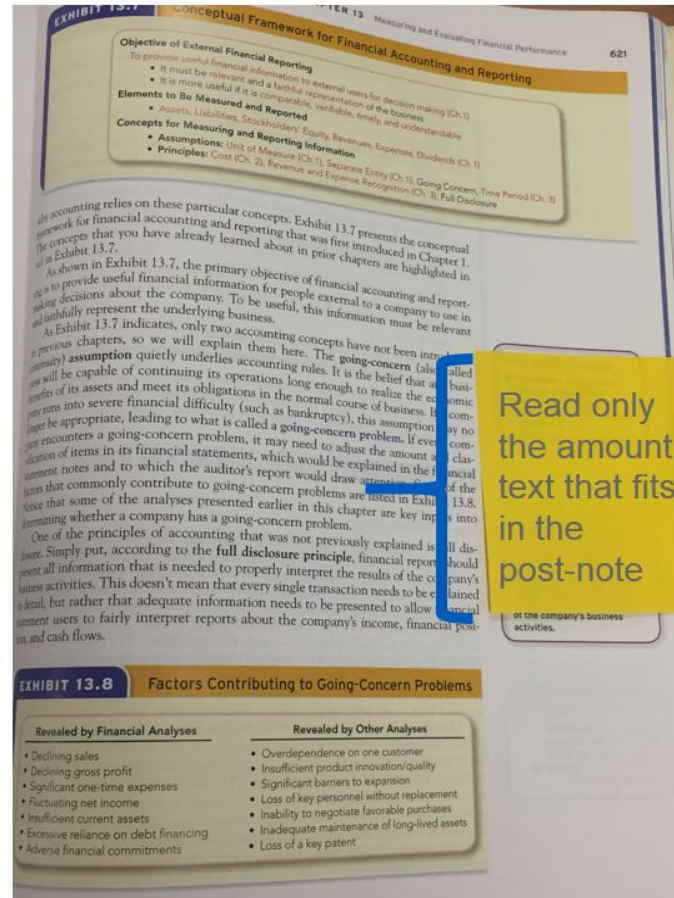
Your Textbook Reading Assignment:

Broken down into smaller pieces
Example- 50 pages due, read 10 a day

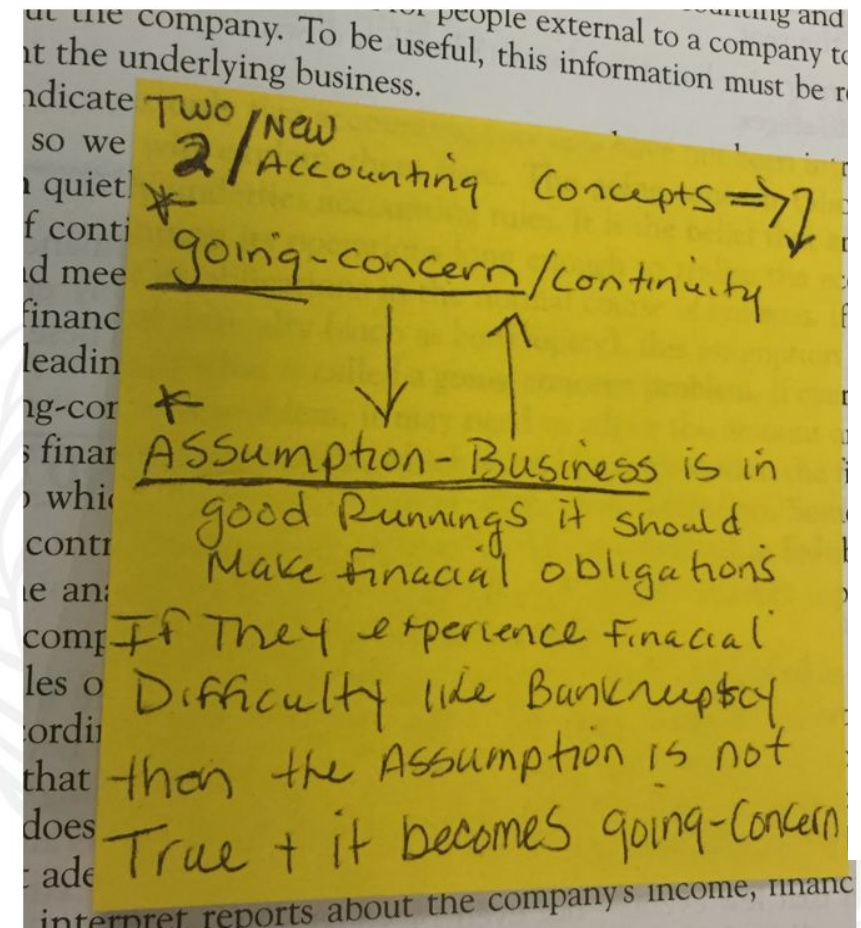
Daily Reading:

Break it down by post-it Notes

Summarize reading in Post it :
Your words, related to something you understand

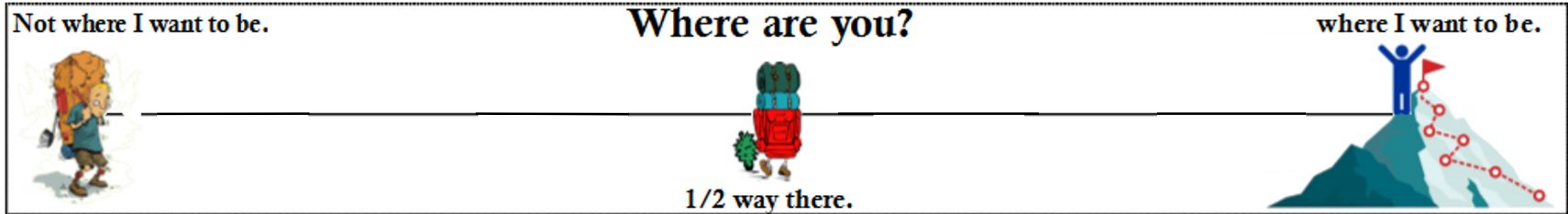


Read only
the amount
text that fits
in the
post-note



Make them practical or actual

Identify Your Target Goals



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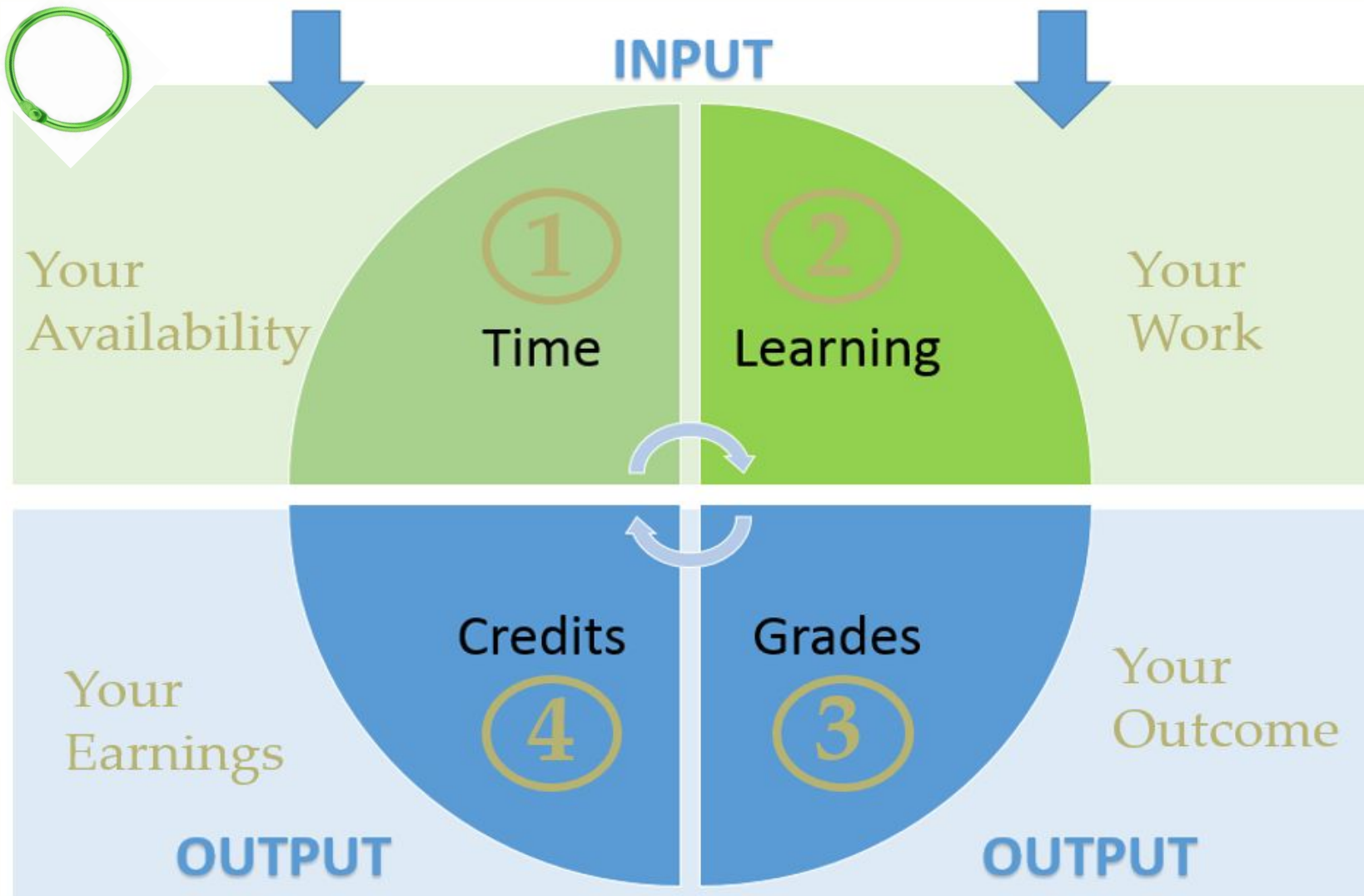
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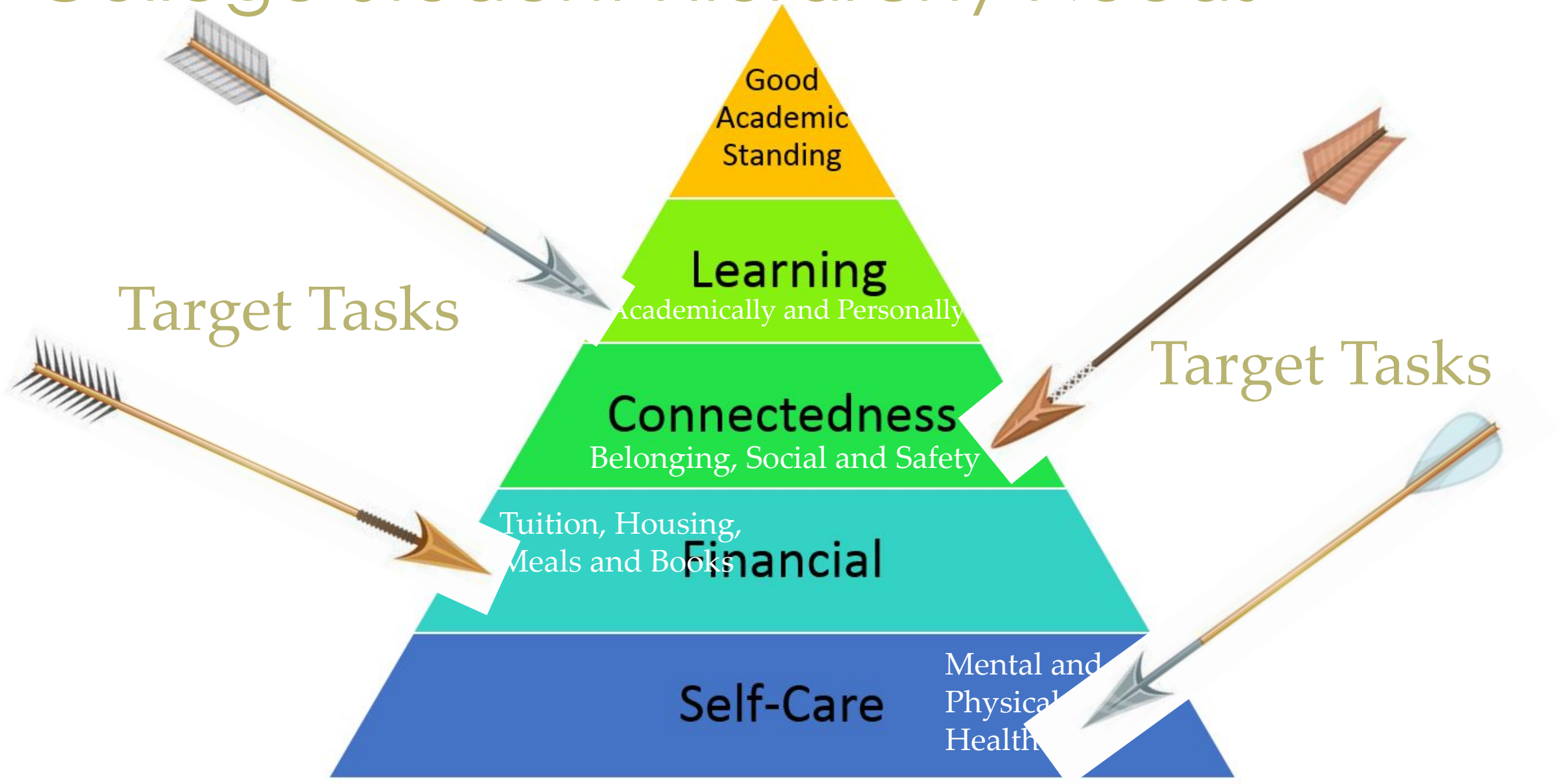
4. Managing the Academic Account



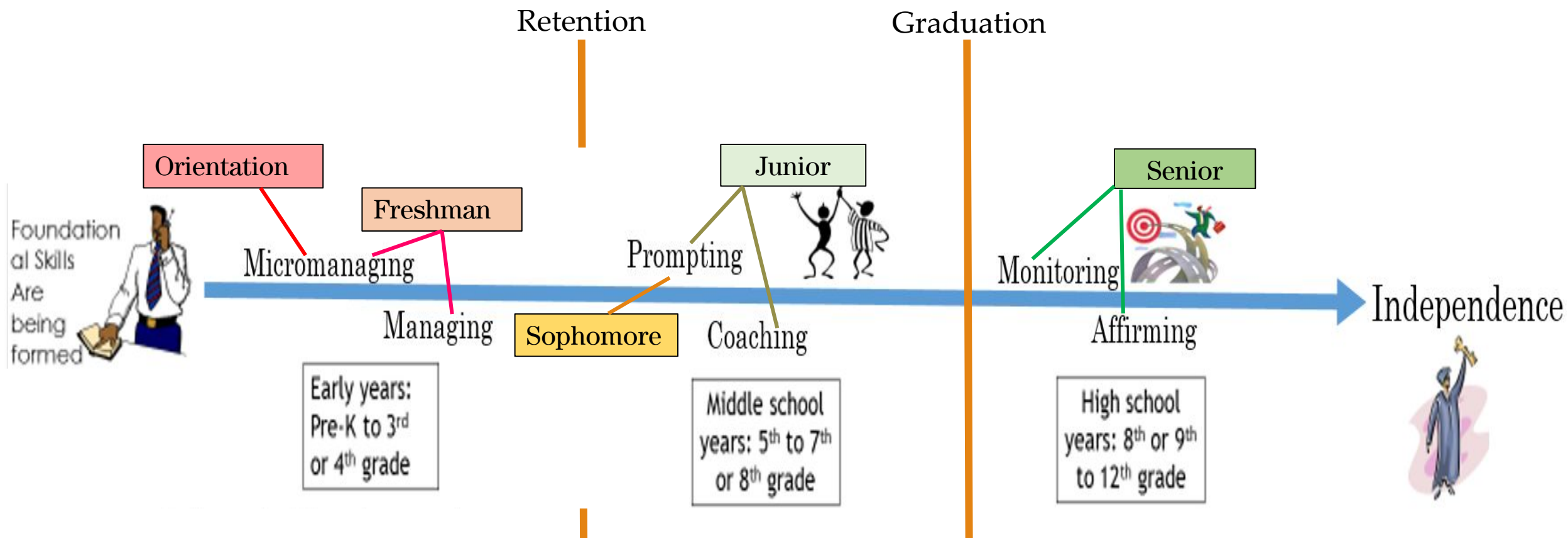
Means something different for an advisor vs the student.

This is student view.

College Student Hierarchy Needs



Academic Advising Targets

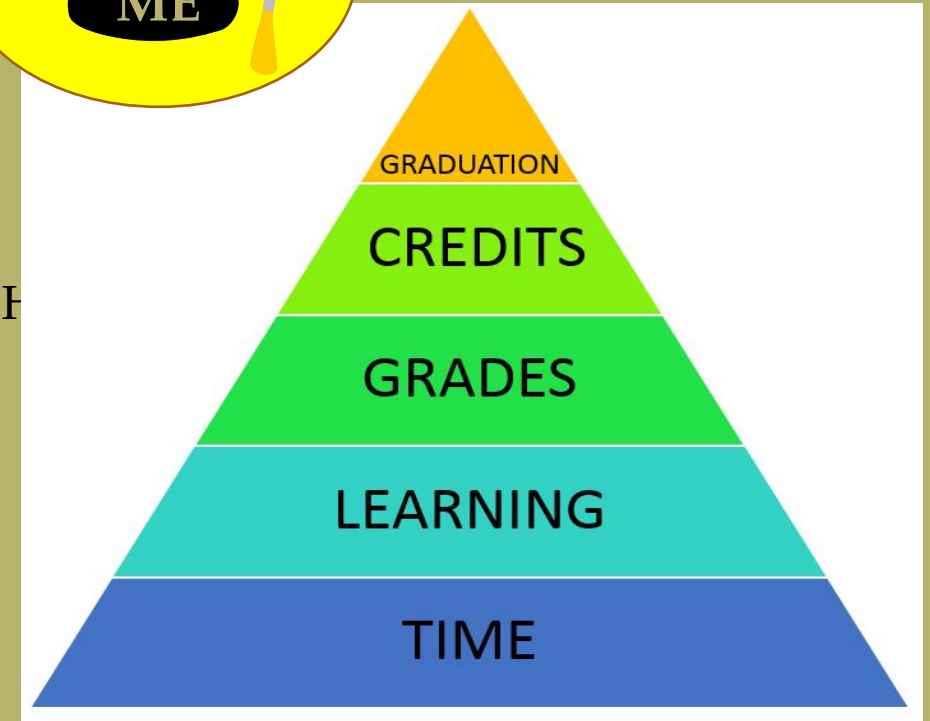


Creating Target Tasks for Students

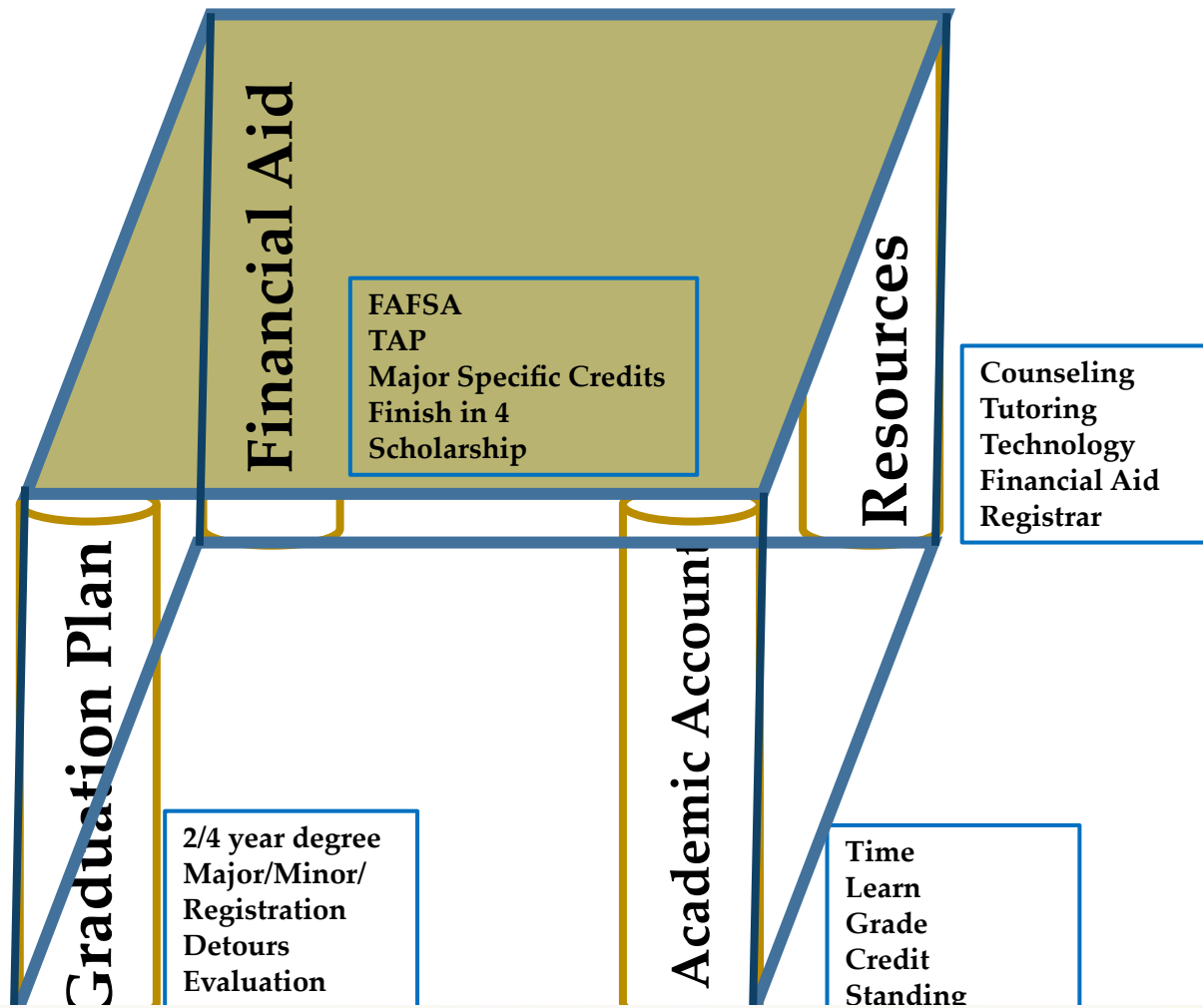
Managing the Academic Account



1. **Buy-in** – GPA Calculations, Consequences and Understanding Time
Target Tasks – Know Grade Calculations, Build Relationships
2. **Engagement** – Learning with Skill Building and Intentional Learning
Target Tasks – Not Missing Class, Not Missing Homework, Getting F
3. **Improvement** – Grades and Building on Skills with Intentional Learning
Target Tasks – Tutoring, TA, Professor, Scheduling Homework etc.
4. **Acknowledgement** – Connecting the Improvement to the Input of Work
Target Tasks – Tutoring, TA, Professor, Scheduling Homework etc.



Academic Advising Target Tasks, Building Foundations



What will yours look like?

1. _____
2. _____
3. _____
4. _____

Systems and Target Tasks

It comes together to reach the overall goal!



GOAL FOR TODAY'S CONFERENCE

During your sessions today,
think about what information
you may want to add to your



target task ring.

Questions, hopefully with answers!



**The
Struggle
Means
Something!**



**What
Happened?**

Freshman Facade

 fa·cade
/fəˈsād/


noun

the face of a building, especially the principal front that looks onto a street or open space.

Similar: front frontage face aspect elevation exterior outside

• an outward appearance that is maintained to conceal a less pleasant or creditable reality.
"her flawless public facade masked private despair"

Similar: show front appearance false display pretense simulation



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