

STEPS: Strategies to Eliminate Probationary Status within the Academic Success Center

Zaula Kennedy, Academic Advisor



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK

Summary of Presentation

- Academic Success Center Structure
- Review of STEPS Program
 - STEPS 1-5
- Highlights & Success



Academic Success Center

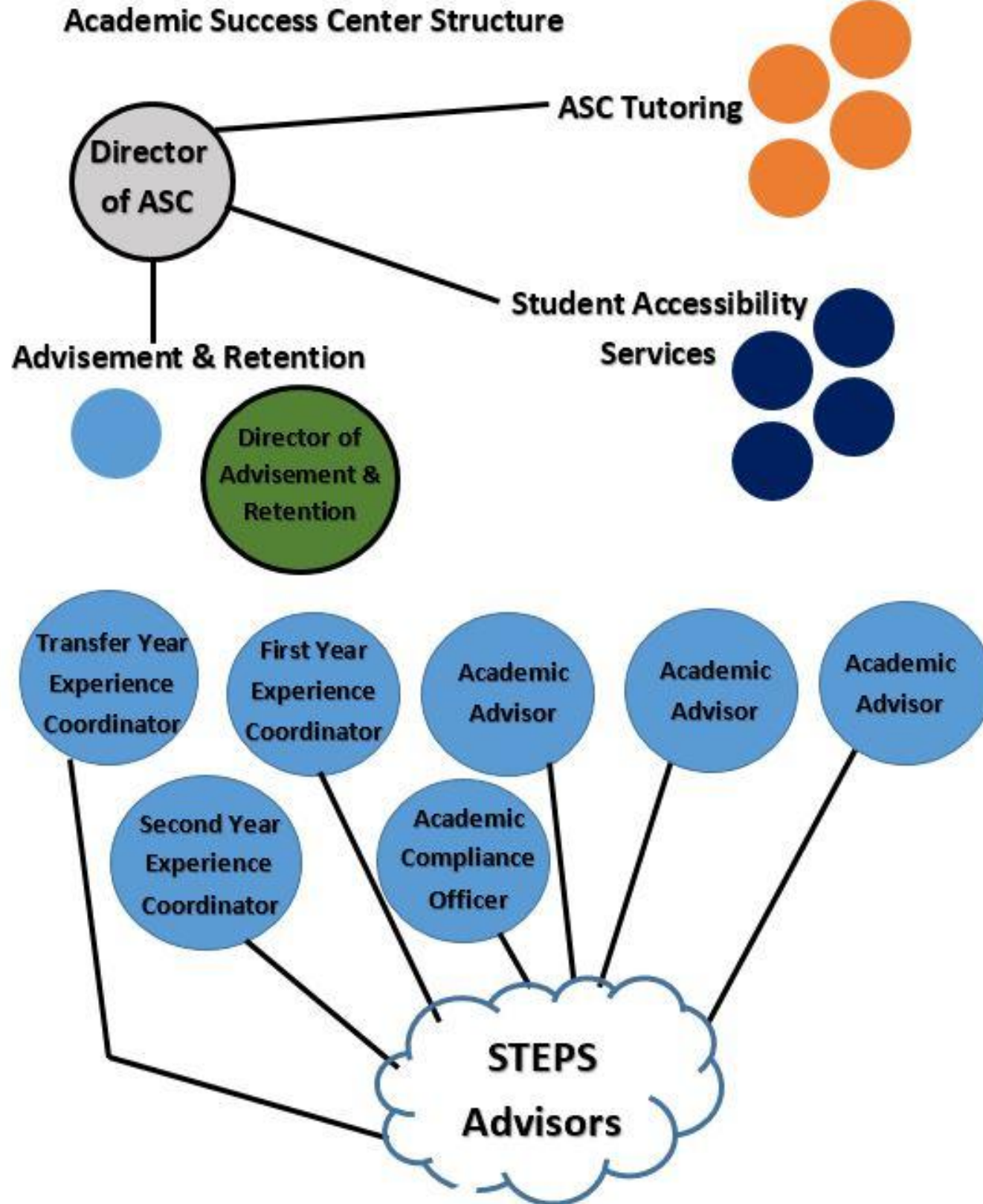
Organizational Structure

1st floor of Brown
Building

- ASC Tutoring
- Student Accessibility Services
- Advisement & Retention
 - 7 Advisors & Coordinators

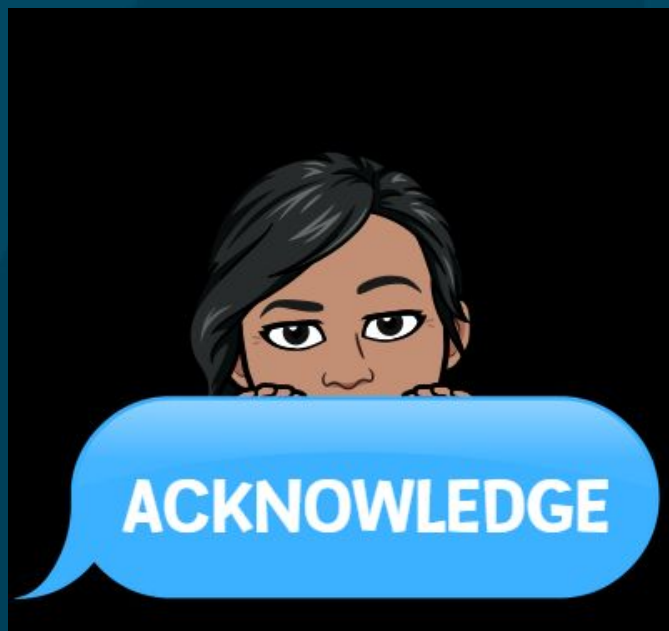


Academic Success Center Structure



STEP #1

RSVP & Attend Intro STEPS Workshop



- Intro
Workshop—Acknowledge
- Policies on Academic Standing
 - 0.00-0.99=Dismissal
 - 1.00-1.99=Probation 1
 - Probation 2
- Financial Aid Compliance



Growth Mindset



STEP #2

Identify Roadblocks to Success



- Academic
- Financial
- Personal



STEP #3

Develop a Success Plan with STEPS Advisor

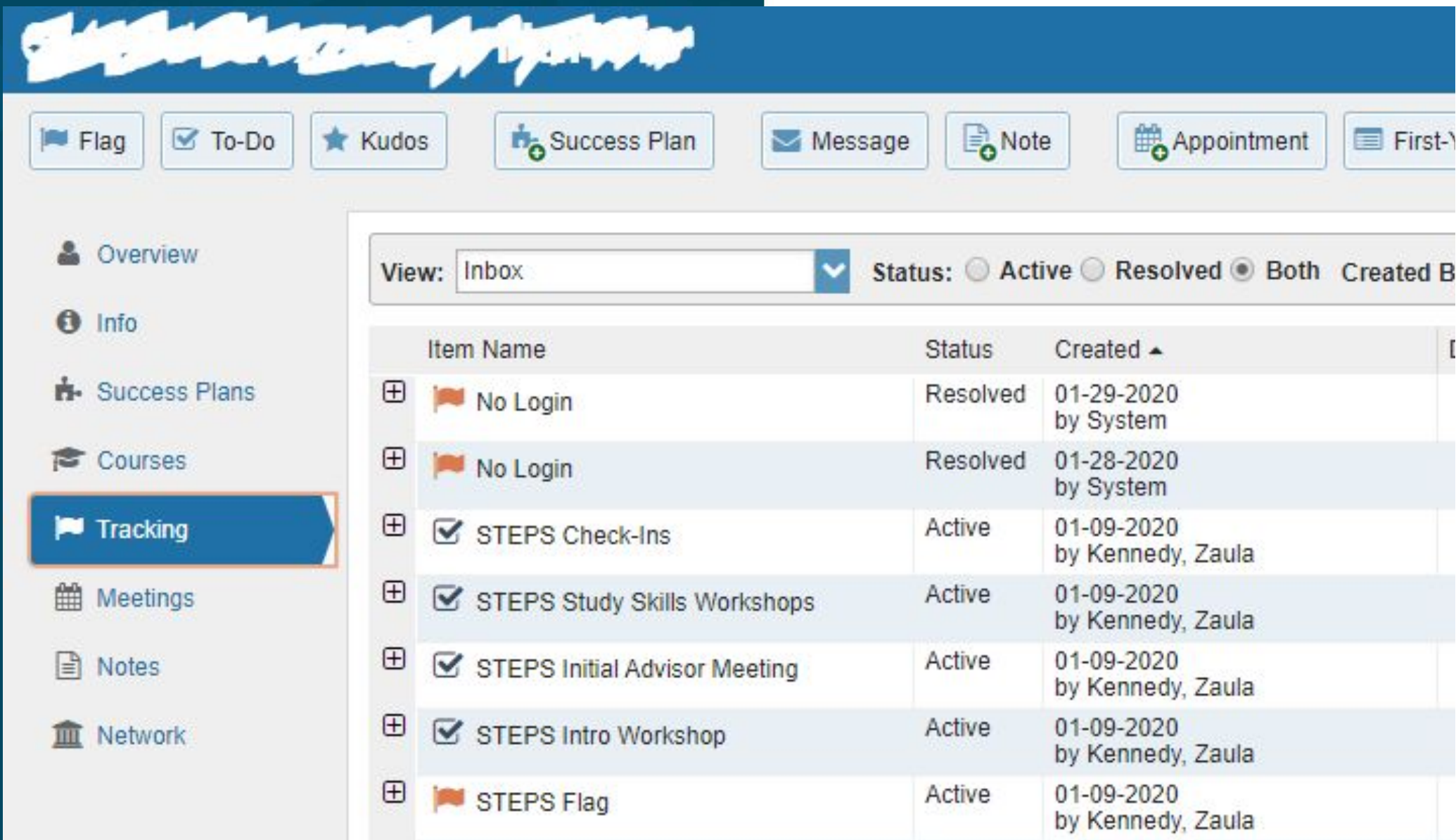
- EagleSUCCESS [Starfish]
- STEPS Flag
- STEPS Success Plan



EagleSUCCESS

STEPS Success Plan

[Starfish]



Flag To-Do Kudos Success Plan Message Note Appointment First-Visit

Overview Info Success Plans Courses **Tracking** Meetings Notes Network

View: Inbox Status: ☐ Active ☐ Resolved ☒ Both Created B

Item Name	Status	Created
No Login	Resolved	01-29-2020 by System
No Login	Resolved	01-28-2020 by System
STEPS Check-Ins	Active	01-09-2020 by Kennedy, Zaula
STEPS Study Skills Workshops	Active	01-09-2020 by Kennedy, Zaula
STEPS Initial Advisor Meeting	Active	01-09-2020 by Kennedy, Zaula
STEPS Intro Workshop	Active	01-09-2020 by Kennedy, Zaula
STEPS Flag	Active	01-09-2020 by Kennedy, Zaula

EagleSUCCESS

STEPS Success Plan

[Starfish]

Info

Success Plans

Courses

Tracking

Meetings

Notes

Network

Item Name	Status	Created	Due	Assignee	Comments
<input checked="" type="checkbox"/> STEPS Study Skills Workshops	Active	01-09-2020 by Kennedy, Zaula			
<input checked="" type="checkbox"/> STEPS Initial Advisor Meeting	Active	01-09-2020 by Kennedy, Zaula			
Journal					
01-09-2020 Kennedy, Zaula	Create Comment Attend your first 1:1 meeting with your STEPS advisor to develop a plan for the semester.				
01-28-2020 Kennedy, Zaula	First Meeting Completed today.				
<input checked="" type="checkbox"/> STEPS Intro Workshop	Active	01-09-2020 by Kennedy, Zaula			
<input checked="" type="checkbox"/> STEPS Flag	Active	01-09-2020 by Kennedy, Zaula		Kennedy, Zaula	
Journal					
01-09-2020 Kennedy, Zaula	Raise Comment Hello! I am your STEPS Advisor. I would like to help you get out of Academic Probation. Please sign up for a STEPS Intro Workshop and actually ATTEND in the first week of classes. Workshops are here: https://forms.brockport.edu/view.php?id=3814801 The next step is to schedule an appointment with me. Feel free to email me now or sign up with me. Looking forward to working with you to IMPROVE your GPA! Zaula Kennedy Academic Success Center 585-395-5404				

1st Meeting with STEPS Advisor

1. Obstacles, Challenges, & Areas of Improvement
2. Degree Audit & History
3. What're some things you're doing differently this semester?
4. How do you stay organized and keep track of dates and deadlines?
5. GPA Calculator
6. Schedule next meeting

[Brockport GPA Calculator](#)



1st Meeting with STEPS Advisor

Semester-at -a-Glance

SEMESTER - AT - A - GLANCE - SPRING 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				Jan. 23 Classes Begin	Jan. 24	25
Welcome Week						
26	27	28	29	30	31 "Add" period ends	Feb. 1
Welcome Week						
2	3	4	5	6	7	8
9	10	11	12	13	14 "Late Add" period ends	15
16	17	18	19	20	21 "Drop" period ends	22
23	24	25	26	27	28	29
March 1	2	3	4	5	6	7
8	9	10	11	12	13	14 Mid-term
15	16	17	18	19	20	21
Spring Recess No class						
22	23 Classes Resume	24	25	26	27	28
29	30	31	April 1	2	3	4
5	6	7	8	9	10 Last Day to Withdraw from classes (w/out)	11
12	13	14	15	16	17	18
19	20	21	22	23	24 Withdraw period ends	25
26	27	28	29	30	May 1	2
3	4	5 Last day of classes	6 Reading day	7	8	9
Final Exams						
10	11	12	13	14	15 Commencement	16
Final Exams						



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STEPS Meetings

[Starfish]

- Flag
- To-Do
- Kudos
- Success Plan
- Message
- Note
- Appointment
- First-Year Student Survey

Overview

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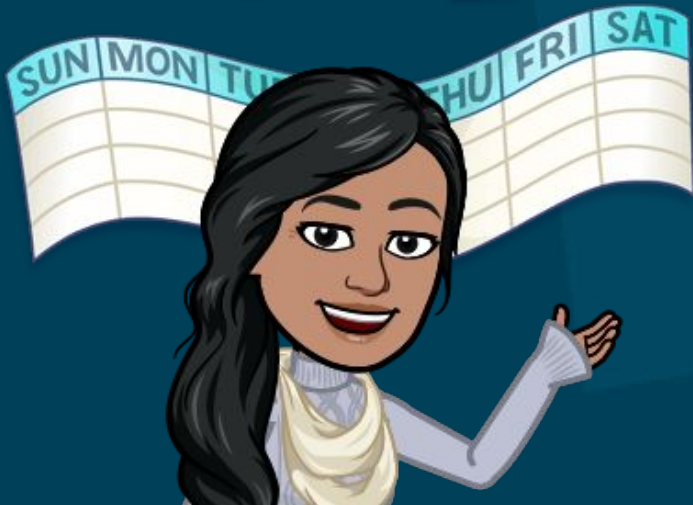
Date / Time	Reason	Scheduled By	With
 02-13-2020 at 4:00 pm (Upcoming)	STEPS	Zaula Kennedy	Zaula Kennedy
Description: 2nd meeting			
 01-31-2020 at 3:21 pm (Appointment)	STEPS	Zaula Kennedy	Zaula Kennedy
Description: Adding a course to schedule			
SpeedNotes: Academic Advising Registration for classes, Reviewed degree audit			
Start: 3:21 pm 01-31-2020			
End: 3:27 pm 01-31-2020			
 01-28-2020 at 4:06 pm (Walk-in Meeting)	STEPS	Zaula Kennedy	Zaula Kennedy



STEP #4

Check In with STEPS Advisor

GOOD WEEK?



- Student Success Workshops
 - ASC Tutoring
- MidTerm Progress
- Faculty Communication



STEP #5

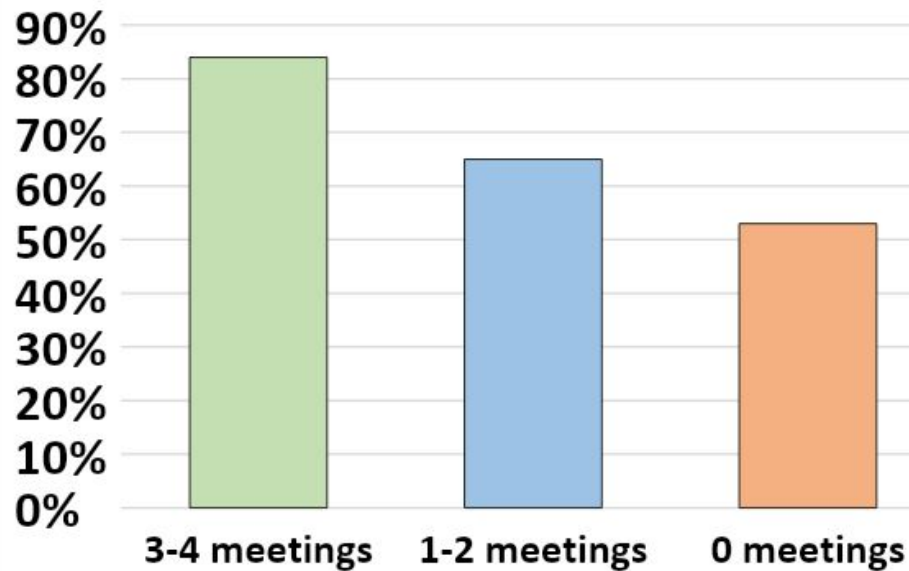
Achieve Academic Goals

- Reflect
- Evaluate journey
- What strategies worked?
- What needs improvement?

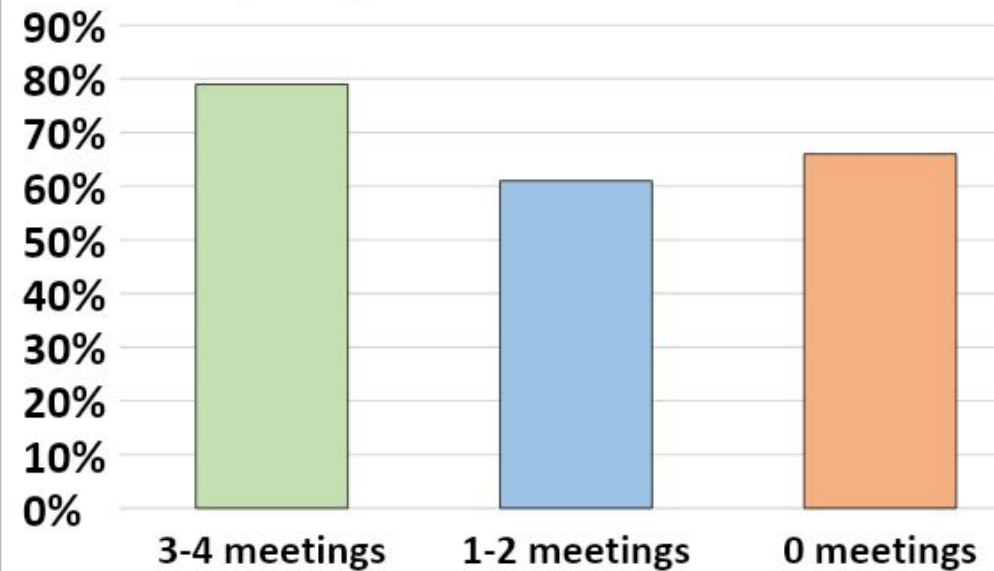


Highlights & Success

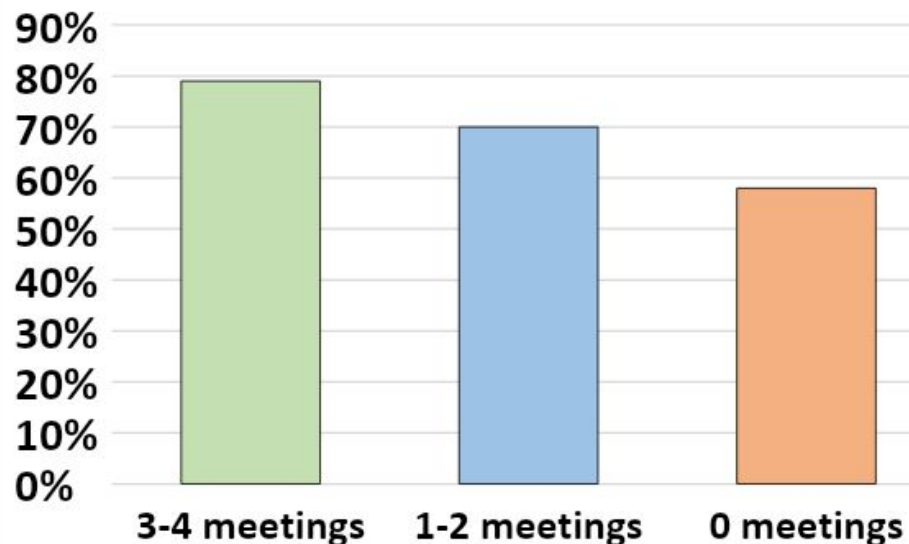
Spring 2018 Return Rate



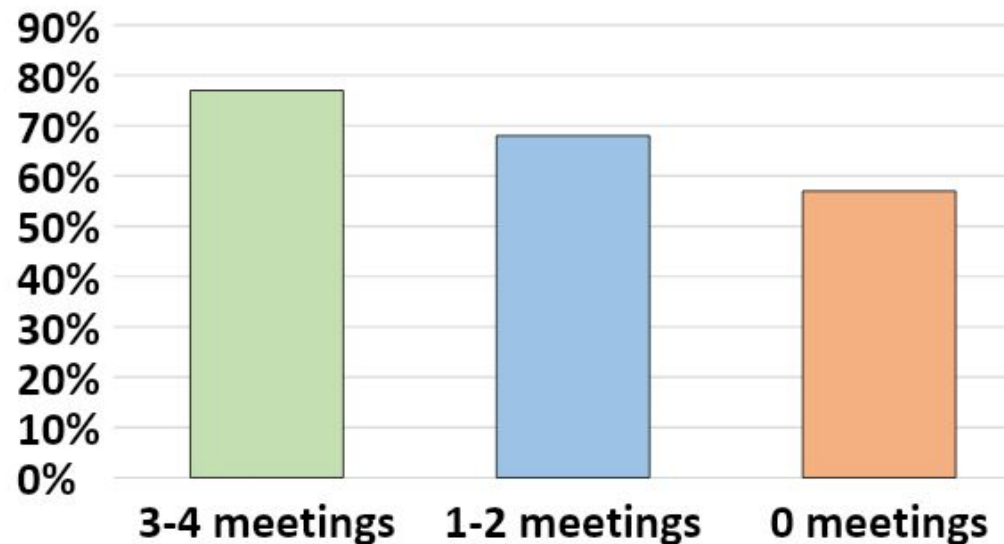
Spring 2019 Return Rate



Fall 2017 Return Rate



Fall 2019 Return Rate



Pair Share

What are you or your campus doing for students on academic probation?

How does this impact retention on your campus?

